

Children and Young People's Overview and Scrutiny Sub-Board Action Tracker

Date of meeting	Minute No.	Action	Comments
27/1/25	38	4. that in light of the importance of the role the Director of Corporate Services be requested to include responsibility as Corporate Parents in all staff job descriptions and as part of their annual appraisal to demonstrate what staff are doing to support our cared for and care experience young people.	4. Email sent to Matthew Fairclough-Kay 11.2.25 to consider the request, chased 19.3.25. – HR are carrying out a full review to determine the best way to embed this across the Council looking at best practice from other local authorities. An update will be shared once the review has been finalised (update due September 2025). Update: officers will add the line into the job description template by the end of October and also include appropriate wording in the Appraisal process from April 2026 as they cannot change the form mid-year.
29/9/25	21	a. In the child protection plan data, one category was blank. What does this represent? (A written response would be provided to clarify the blank category.) 1. that the Director of Children's Services be requested to undertake a dip sampling of attendance at Core Group meetings to confirm that the correct people are attending to ensure that they are meeting the children's needs and provide a written update to the Sub-Board; and 2. that the Members of the Children and Young People's Overview and Scrutiny Sub-Board note and endorse the contents of the Torbay Safeguarding Children Partnership Annual	a. – complete – there was one conference where the child protection category was not recorded which was why it was showing as blank. 1 – Teresa emailed Nancy Meehan 7.10.25 2 - complete

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		Report 2024/25 as set out in Appendix 1 to the submitted report.	
29/9/25	22	a. How many missing children were also at risk of exploitation? (A written response would be provided.) 1. that the Children and Young People's Overview and Scrutiny Sub-Board note the contents of the submitted report on exploitation and children missing and endorse the proposed next steps; and 2. that the future report includes a case study to show the difference that has been made to children and their families and provides an update on the move of the Exploitation Team within the communities.	a. – Teresa emailed Katie Buckley 7.10.25 1 – complete 2 – note added to the Work Programme - complete
29/9/25	23	a. Of the 501 children in EHE, 183 were secondary age. How many of the 160 attending college were Torbay children? (A written response would be provided.) 1. that the Children and Young People's Overview and Scrutiny Sub-Board note the contents of the submitted report on exclusions and absence; and	a. – complete - 25 in Year 10 and 43 in Year 11 1 – complete 2 – note added to the Work Programme - complete

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		2. that the next exclusions and absence report includes: • breakdown by gender and age of primary school children in EHE; • identification of children who have not started school in EHE; • number of pupils on free school meals who are excluded or suspended; • number of suspensions due to uniform issues; • support available during exclusions/suspensions and whether children are actually at home; • detailed information on Year 11 pupils and actions to reduce school changes; and • whether EHE children are known to the Exploitation Team.	